

Phoenix College Committee Blueprint



Vision

Phoenix College will be the premier provider of learning opportunities for our community to go far close to home.

Mission

Phoenix College delivers teaching and learning experiences that inspire the lifelong pursuit of educational, professional, and personal goals for our diverse urban community.

Mission Goals

We support our mission through a rich tradition of:

- University Transfer Education
- General Education
- Workforce Development
- Developmental Education
- English as a Second Language
- Continuing and Community Education
- Community Partnerships
- Student Support Services
- Global Engagement

College Committee Name: Budget Review Committee

Committee Chair: Scott Hauert & Paul DeRose (co-chairs)

Secretary: Teresa Wadman

Committee's Meeting Schedule for the Year:

Meetings will be held on the 2nd and 4th Wednesday of each month from 3 – 4:30 p.m. in the Campus Vista room.

2012	2013
September 12 th	January 23 rd
September 26 th	February 13 th
October 10 th	February 27 th
October 24 th	March 27 th
November 14 th	April 10 th
November 28 th	April 24 th
December 12 th	May 8 th

Strategic Goal Link(s):

Pursuing revenue sources and prompting cost effectiveness.

(Committee's Annual Report deadline: June 30, 2012)

Committee Charge:

To educate the campus on budget situations and processes, to provide recommendations to PCLC on budget appropriations for all college programs and departments and to submit an annual report at the end of each academic year.

Scope of Committee's Work:

The BRC provides training and education about campus budgeting and any BRC process. The BRC reviews and analyzes cost savings measures and forwards recommendations to PCLC for approval and implementation. The BRC collects new budget requests from all programs and departments within Phoenix College. The BRC analyzes and ranks these requests using fiscal projections, campus resources, and input from resource members. The recommendations are communicated to PCLC and then forwarded to the President to be used in the development of the formal Phoenix College Budget, which is submitted to the District.

Expected Outcomes:

Through an open and inclusive meeting process, the BRC will provide recommendations on all budget requests reviewed which will then be communicated to PCLC and forwarded to the President for final approval. The official college budget is subject to final adjustment by the President and/or District.

Measures of Success (Data):

- Balanced budgets
- Implemented practices that result in a cost savings for the college
- Successful allocation of available contingency funds to departments/programs
- Successful completion of BRC goals checklist

Resources (People/Financial):

- Committee members
- Department Chairs/Managers
- Fiscal reports and economic trend analyses

Committee Membership: Printed Name and Signatures **Collect all committee members' signatures before turning in to Academic Affairs Office.*

1. Scott Hauert Co-Chair _____
2. Paul DeRose Co-Chair _____
3. Scott Crowley _____
4. Patricia Finkenstadt _____
5. Maria Herrera- Bill _____
6. Symeon Larson _____
7. Nancy Navarette _____
8. Veronique Parker _____
9. Mark Rosati _____
10. Linda Soland _____
11. Marc Surrarrer _____
12. Ron Starkey _____
13. Steve Thorpe _____

*Use attachment for additional committee members - names/signatures.

Commitment Signatures:

Dr. Anna Solley, President

Date

Casandra Kakar, VP of Academic Affairs

Date

Paul DeRose, VP of Administrative Services

Date

Yira Brimage, VP of Student Affairs

Date